

Field/Facility Rental Refund Policy

Organizer's Responsibilities:

- Organizer shall pay the full reservation fees five (5) days before the game to avoid cancellation of field(s)
- Failure to make payment 5 days before the game is considered a cancellation of field request
- Failure to properly clean up the field and spectator area is a violation of the rental agreement and will result in a \$100/per field cleaning fine that will be billed to the event Organizer on the rental application. This fee MUST be paid within 5 days in order to avoid suspension or dissolution of field privileges.
- If applicable, a \$125 fee to set up rugby or football uprights
- If applicable, a \$100 fee for football field lines beyond 10-yard markings including hash marks

Cancellation Fees:

- For reservations canceled more than 5 days before the game (s), the City shall fully refund fees.
- For reservations canceled fewer than 5 days before the game(s), the Organizer will not receive a refund.
- Approved refunds will take approximately 2-4 weeks to be processed.

- Updating a field use reservation to include less than the reserved number of fields or hours will be considered a cancellation.

If inclement weather causes fields to be unsafe for play, every attempt will be made to reschedule the tournament rental day(s).

- If no use has occurred on the tournament rental day(s) and use cannot be rescheduled within 60 days, a full refund for that rental day(s) will be given.
- If the user has begun on the rental day and inclement weather moves in, play will be delayed until fields are deemed safe for play. If play cannot be resumed or if play is resumed and more inclement weather moves in, no partial refund will be given.
- If the use has not begun on the rental date and there is a delay due to inclement weather, Facility staff will communicate with the Organizer as to an estimated start time. If the Organizer determines they cannot proceed with their tournament due to the delay, a refund will be issued.